

NTTKG

+	positive • more • and
++	much • more • very much or many
-	minus • negative • less
--	much lower or less or fewer
!	important
&	and
+/or	and/or
@	at
?	question • why
;))	inference • sarcasm
re	reason • cause
b/c	because
∅	nothing • no • none
↑	increase • rise
↓	decrease • lower
<	less than • fewer than
>	greater than • more than
=	equal • same
≈	similar • likeness
≠	is different • does not equal
∴	therefore • consequently
→	becomes • leads to • results in
Δ	change • effect
ex	for example
ie	that is • that means • in other words
vs	against
incl	including
w/	with
w/o	without
w/in	within
4	for
2	to • too • also
♀	woman
♂	man
#	number
Σ	sum • in total • the total result
\$	currency • money • resources • cost
: (disagreement
:)	agreement
↻	repeat • reload • continue • cycle again
×	stop • incorrect • inaccurate
↔	connection to another source or idea
✓	good example or explanation to reread later

OMIT VOWELS

bkgrnd • hstry • ppl

ABBREVIATE

by writing only first syllables, or enough to recognize a word

assoc • intro • subj • info

by using common abbreviations

govt • dept • cont

INITIALIZE names and phrases (after writing them out in full the first time)

JFK - John F. Kennedy

WWII - World War II

PB - Project Bread

"TEXT"-write the shortened form that you would use to text

Ask ∅ wut yr cntry can do
 4 U, but wut U can do 4
 yr cntry.

MAKE A NOTE to yourself (like a map legend) whenever you invent a new abbreviation

USCon - U.S Constitution

KCy - Krebs Cycle

Estage - Erikson's Stages of Psychosocial Development

08Bail - Bailout of 2008

Swkype - Sapir-Whorf Hypothesis

REREAD YOUR NOTES after class and

- fill in more info
- highlight or color-code important points
- add page #s from textbooks or other course materials
- add notes where info from books and class discussions overlap

REREAD YOUR NOTES before class or office hours and

- prepare questions for clarification
- get mentally prepared for the next class
- decide what to discuss with your tutor
- plan on what to reread or review